

22nd November 2023

Dear Parent/Carer

Y9 Parents' Evening - Online Appointment Booking

I would like to invite you to attend our Parents' Evening on **Wednesday 6th December**. This is an important evening and provides you with an opportunity to speak to your child's individual subject teachers. During the meeting you will have the chance to ask about your child's current progress and discuss any issues or concerns that you may have regarding her studies.

The school utilises an online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made as soon as you receive this letter.

Please visit <https://bellevue.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter). These documents and a direct link to School Cloud are also available on the school's website – see the section under the **Parents** tab labelled **Parents' Evenings**.

Please login with the details sent to you via email.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf. If you have any queries concerning this event, then please contact Miss Hutchinson, Head of Year 9 or Mrs Palmer, Year 9 Pastoral Manager, on 01274 492341.

Yours sincerely

Mrs. L. Russell-Steele

Assistant Headteacher

Headteacher: Mrs D. Anness

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